

CALTRANS EQUIPMENT OPERATOR II
CALIFORNIA DEPARTMENT OF TRANSPORTATION
Position Duty Statement

CLASSIFICATION TITLE

Caltrans Equipment Operator II

DISTRICT/DIVISION/OFFICE

District 4/Maintenance/North Bay

WORKING TITLE

Equipment Operator II

POSITION NUMBER

904-610-6286-xxx Eff. 8/1/2013

As a valued member of the Caltrans team, you make it possible for the department to improve the mobility across California by being innovative and flexible, working cooperatively with team members and others, and treating others fairly, honestly and with respect. Your efforts are important to each member of the team, crew as well as those we serve.

GENERAL STATEMENT:

Under the direction of a Caltrans Maintenance Supervisor or designee, and with lead guidance from a Caltrans Maintenance Leadworker, the Caltrans Equipment Operator II is responsible for the general maintenance of the state highways, freeways, landscaped areas, and/or bridges. The incumbent will be required to service, maintain and operate category 1, 2, and 3 equipment requiring a class (A) commercial driver's license with tank vehicle endorsement. When incumbent is not operating equipment, may perform any of the duties outlined under Caltrans equipment operator I, Caltrans highway maintenance worker, or Caltrans landscape maintenance worker as part of their normal assignment.

TYPICAL DUTIES:

Essential (E) Marginal (M)	Percentage	Job Description
(E)	35%	Must perform manual task associated with maintenance of State Highway landscape areas, travel way, maintenance yards and Other State work sites. Other tasks may include: Heavy manual labor AC paving, shoulder grading, mowing, pruning, ditch cleaning, digouts, pavement patching, replacing or repairing guide markers, signs, clean drains/culverts, traffic controls, removal of animal carcasses, litter pickup, install and maintain one way traffic control and lane closures, guardrail repair, fence repair, and bridge maintenance and repair.
(E)	25%	Must be able to maintain and operate Category 1, 2, and 3 trucks, and equipment used in the general maintenance of the State

		Highway landscaped areas, and travelway.
(E)	20%	Skilled and effective in the use of a variety of hand tools and small power tools that are associated with maintenance, landscaping, and semi-construction duties.
(E)	10%	Respond to emergencies on the highways for traffic control, spill material cleanup, storm patrol and cleanup, facilities repairs, etc. Including outside normal work hours such as nights, weekends, and holidays. Incumbent duties will also require incident and emergency response duties as part of the District 4's Bay Area Incident Response System. (BAIRS)
(E)	5%	Must be able to install and maintain safe work closures
(M)	5%	Perform facility custodial and maintenance duties at the maintenance station.

SUPERVISION OF OTHERS:

Normally does not supervise others, may temporarily cover for Leadworker or Supervisor during short duration absences.

KNOWLEDGE, ABILITIES, AND ANALYTICAL REQUIREMENTS:

The incumbent must have the knowledge of operation and care of equipment and trucks. They must have the ability to communicate and follow directions at a level required for a successful job performance and must be able to keep records. During all of these duties the employee will put safety for himself, his fellow employees, the environment, and the public first.

PUBLIC AND INTERNAL CONTACTS:

The incumbent must be able to work with other Caltrans employees, contractors, the California highway patrol, employees of other public agencies, or private companies and members of the public.

WORK ENVIRONMENT:

The incumbent can be expected to work outdoors most of the time in all types of weather. The incumbent is subject to sunburn, poison oak, snake, and insect bites, loud noise, dust and chemicals. In addition, the job is in close proximity of vehicular traffic. May be required to work rotating shifts including nights, weekends, and holidays.

PHYSICAL REQUIREMENTS:

Incumbent will be required to wear safety equipment and will be required to lift heavy objects, operate power hand tools and small equipment, and work extended shifts. Will be expected to respond to emergencies at night and on weekends in a timely manner.

CONSEQUENCE OF ERROR:

A poor decision could result serious injury or death to you, another Caltrans Employee, or a member of the traveling public. Poor judgment may also result in damage to equipment or highway facilities.

I certify that I can perform the duties listed above with/without reasonable accommodation.

Employee (print)

Supervisor (print)

Employee

DATE

Supervisor

DATE